ALL SAINTS’ COLLEGE PARENTS AND FRIENDS ASSOCIATION MEETING
TUESDAY 9 FEBRUARY 2010
Junior School Library (for the time being)

Time commenced: 5.45pm

Invitation from the President, John Morris for all present at the meeting to briefly introduce themselves for the benefit of all present, especially new parents.

Election of Treasurer and P&F Council Representative:
Nomination of Gavin Douglas received for the position of All Saint’s School P&F Treasurer.

Motion: That Gavin Douglas be the Public Officer for the All Saint’s P&F.

Nomination of Kay Crawford received for the position of All Saint’s School P&F Council representative.

Motion: That the minutes from P&F meeting dated Tuesday 29th November 2009 as amended be confirmed.

Business arising from minutes - Tuesday November 24th 2009
· Fridge for Bickerdike still being addressed – (to remain on Agenda)
· Dr Miller stated he was still addressing Stationery list on website – stock list should be up to date.
· Coffee machine storage – to move to Bickerdike centre under lock and key (Current Rugby storage – to change). Machine currently being used by hospitality student and teacher.

Correspondence In:
· Anglican Church Bathurst Diocese regarding requirement for nomination of Parent Rep. for the Council.
· Thank you card to outgoing P&F.
· Parent’s Council of NSW newsletter
· Various fundraising literature.

Correspondence Out:
· Thank you letter to Bathurst Regional Council re Memorial Gates

Treasurer’s Report:
· Accounts as at 31/01/2010 tabled.
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· Treasurer’s report discussed with a balance of $8500 with unpresented payments of approximately $4000.

Head of College Report – Dr. Peter Miller.

· Expressed appreciation for P&F support of the furniture purchased for the F Block.
· Katie Schwab from Yr12 Gold medal recipient for NSW World skills for Food and Beverage. Attending the Nationals in May representing ASC and the tremendous level of talent Katie has.
· MySchool website worthwhile to visit showing good comparison results. A useful instrument to gauge the high standard of achievement by our students and the exceptional quality and commitment of our teachers. Some loopholes have been identified, which are being addressed with programs for on going improvement.
· Tremendous standard of HSC results by our students.
· Head of College conducting individual 10 minute meetings with Yr12 students and believes this is quality time that is of great benefit not only to the students themselves, but a good tool for the college.
· Brief building project update including 500m of guttering and roofing completed, Esrom house vicinity tiled (maintenance issue), and infant’s toilets refurbished.
· All students will be receiving a student document folder for the intention of filing official college documents of achievement as a keepsake. The idea is that in the future, all new students will be issued with one (billed on the College Account.) They are available for purchase at the Uniform Shop for $15.00
· Performing Arts (General Purpose) Centre tender being submitted to Council next week, envisaging renovations completed to a level dependent on funding being allocated to the library.
· Clinic renovations being delayed due to priority being put on current building project(s)

College Council Report: - Kay Crawford – Nil to report

Junior School Report: - Donna Hope

· First meeting had good attendance with lots of interest from new transition and kinder parents.
· First fundraiser will be cake stall at swimming carnival next Friday 12 Feb 2010
· New parent’s function being catered for by Junior School parents
· 23 Feb 2010 fundraiser with ice creams and lollies for Junior School
· Trivia Night being addressed with a trivia night committee
· Parent suppers wanting to be continue
· Support for vegetable plots behind Junior School sought (See General Business below)
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· Expressed appreciation on behalf of the Junior School for Readers donated by the School P&F. Items were well received and it was good to have new books and modern stories for the students.

Art Show Report: - Maree Crofts

· Beginning week 4 Art Show arrangements should begin and need assistance (especially from ‘new faces’).
· Looking at introducing some new concepts for the Art Show to ‘freshen’ its appeal.

General Business:

· Website updates to begin including calendar, agenda’s and summary from the minutes.
· Constitution status being addressed with School Council including ordinances – Next Council meeting 16 February.

Motion: That Kay Crawford, the Council Representative is to follow up the P&F Ordinances and the Constitution with Council.

· Paving project at the Chapel progressing slowly. Not completed during last holidays. New plan tabled and proposed using existing sandstone bricks, incorporating existing plaque from the Junior School. Estimating cost of $2000. Labour content to be addressed.
· Time constraints should be placed on individuals addressing the P&F meetings to assist members manage their time knowing meetings will not drag on. This will assist those who have distance to travel after meetings. President stated that it is his intention to try and have meetings concluded by 7.30pm whenever possible, however this first meeting required several ‘housekeeping’ items on the agenda to be resolved.
· Recognition sought for the remembrance of the late Val Malone for her closeness and great contribution to the College and it’s families both past and present. Suggestion made that the new Performing Art’s Centre be named after Val, or a memorial plaque also suggested as an alternative, possibly incorporated into the memorial walk. Letter requested to be sent to School Council by P&F respectfully proposing the suggestion.
· Netbook computers from the Library used by students and identified shortcomings in their use by younger students due to the printing on the keyboards. Aids to alleviate this problem sought.

Motion: That $442.00 be used to purchase 28 keyboards and 30 sets of lower case stickers.
· One Elmo document camera requested to be purchased to aid in the delivery of information of younger students. Cost of $1574 (Inc GST) for supply. P&F discussed the benefits of this device and agreed to purchase two units.

**Motion:** That the P&F purchase two Elmo Document cameras up to the value of $2800.

· A YR4 class parent sought funds for supply of concrete products for construction of vegetable gardens at the Junior School. Desire for the project to be completed for winter crop planting and discussed quotation received from Bathurst Concrete Products for a supply cost $3556 (including $225 refundable deposit). An alternative product from Greg Bayliss for $5800, though unable to table a quotation for such.

**Motion:** That the P&F give up to $4000.00 for Junior School Vegetable Gardens. That the allocation of funds be at the discretion of the P&F executive upon the receipt of the second quotation.

· An invoice was received an invoice from Reece Plumbing for $3648.51(ex GST) for the supply of bubblers. P&F have previously only approved expenditure totalling $3500.00(ex GST). It appears a quotation (previously tabled at P&F Meeting 24 November 2009) was taken as an order, although there was a second quotation obtained for a lesser amount. As such the account will not be paid, we are aware of how this came about and will be pursing this issue.

· President informed the meeting that he had discussions with Reece Plumbing - Bathurst who stated that the order proceeded as a result of a verbal discussion. When asked if they would match the lower quotation supplied by Tradelink (as previously mentioned at P&F meeting 24th November, 2009), he conferred with management and stated that due to the fact the items had been delivered, the price was not negotiable.

· The Old Boy’s Union has committed $5000.00 to fund half the cost of the memorial walk (general discussion for the benefit of new members about the project). Discussion about P&F commitment from a previous meeting unable to be confirmed.

**Motion:** That the P&F are happy to fund a sum up to $5000.00 to match the OBU’s contribution for the Memorial Walk.

· Jane Taylor nominated (and accepted) as P&F representative for the Foundation

· Junior School’s P&F sought training for the Coffee Machine. Suggestion made possibly at the Art Show
· Item for discussion on Agenda concerning the handling of second hand text books at the end of the year not reached and to be listed on the agenda for discussion at the next meeting.

Next Meeting: Tuesday 23rd March 2010 starting at 5.45pm at a venue to be confirmed (Junior School?)

Meeting Closed: 7.50pm