Standard Collection Notice

1. All Saints' College collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the College. The primary purpose of collecting this information is to enable All Saints' College to provide schooling for your son/daughter.

2. Some of the information we collect is to satisfy All Saints' College's legal obligations, particularly to enable the College to discharge its duty of care.

3. Certain laws governing or relating to the operation of schools require that certain information is collected. These include Public Health laws.

4. Health information about pupils is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We ask you to provide medical reports about pupils from time to time.

5. All Saints' College from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, government departments, medical practitioners and people providing services to All Saints' College, including specialist visiting teachers, testing agents coaches and volunteers.

6. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of your son/daughter.

7. Personal information collected from pupils is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, pupil activities and other news is published in College newsletters, magazines and on our website, but in the latter case it is de-identified.

8. Parents may seek access to personal information collected about them and their son/daughter by contacting All Saints' College. Pupils may also seek access to personal information about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of All Saints' College's duty of care to the pupil, or where pupils have provided information in confidence.

9. As you may know All Saints' College from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. [It may also be disclosed to organisations that assist in the College's fundraising activities solely for that purpose.] We will not disclose your personal information to third parties for their own marketing purposes without your consent.

10. We may include your contact details in a class list and College directory. If you do not agree to this you must advise us now.

11. If you provide All Saints' College with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to All Saints' College and why, that they can access that information if they wish and that All Saints' College does not usually disclose the information to third parties.