



All Saints' College
DRIVER'S PERMIT

..... has permission to drive to school in
vehicle registered number on the following conditions:

Description of the Vehicle/s:

1. That the vehicle is parked in the carpark near Stiles Field.
2. That the vehicle is not driven within school grounds at any time.
3. That no other ASC student is carried as a passenger without permission, **in writing**, from the parents of the passenger and the parents of the driver – both to be countersigned by the Head of College.
4. That this permission slip be carried at all times when driving the vehicle.
5. Failure to abide by these conditions will result in revocation of this permit.

.....
Head of College Date

I approve of my son/daughter driving to school.

.....
Parent's signature Date

I abide by the above conditions.

.....
Student's signature Date

RULE ON STUDENT DRIVERS

This version issued: 26.02.2010

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This Rule was made by the Head of College on 27 May 2008. Updated 26.02.2010.

1. AUTHORITY AND APPLICATION

1.1 Authority

This *Rule on Student Drivers* is made pursuant to the *Policy on Learner & P Plate Drivers* and the *Policy on Occupational Health and Safety*.

1.2 Application

The *Rule on Student Drivers* applies to all students who are learning or have a provisional driver's licence and who drive a vehicle to and from school and park in school grounds.

2. PROCEDURES FOR STUDENTS

- 2.1 Learner Drivers are not permitted to drive anywhere on campus. If a Learner drives to school they must stop the vehicle outside the school gates and a fully qualified driver must take the wheel before entering school grounds.
- 2.2 No student may drive onto and park on campus without first obtaining the written consent of the Head of College. Forms to apply for this consent can be obtained from the Executive Assistant.
- 2.3 Students must complete and return the appropriate forms, which must have a description of the car to be driven onto campus including a licence plate number.
- 2.4 Students will be issued with a Parking Permit to be displayed on the dashboard of their car whilst it is parked at school. They will also be provided with a photocopy of their permission forms to be retained in their vehicle.
- 2.5 Students may not transport another student of the College without written permission from their parents as well as written permission from the parents of their passenger/s. Consent forms for both sets of parents are obtainable from the Executive Assistant. **No boarder may be transported by a Provisional Driver.**
- 2.6 Driving permission only allows a student to drive to Styles car park and out again. No student is permitted to drive to the back of the school campus (ie to the boarding houses, Bickerdike Centre or Music Centre) without written permission from the Head of College. Students must write to the Head of College explaining why they need to drive to the back of campus and request permission to do so.
- 2.7 Student drivers must observe all road rules and especially the speed limit within College grounds.
- 2.8 Students must park their cars within Styles car park. Access to Styles car park must be via the road and driveway; shortcuts over banks are prohibited for safety reasons. Parking along the roadway is prohibited as it impedes other drivers' vision of pedestrians, especially Junior School students.

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2.9 Student drivers must abide by College regulations pertaining to attendance. They may not drive down the street for lunch. They may not arrive late nor leave early without the appropriate note from their parents requesting leave from this period of school and must sign in at the Bookshop as normally required.

2.10 Students must read this Rule on Student Drivers and sign the agreement at the end of this rule) to abide by College requirements with regard to driving. The agreement will include the sanctions outlined in the Policy on Learner and P Plate Drivers.

3. ADMINISTRATIVE PROCEDURES

3.1 The Executive Assistant shall provide the appropriate forms and a copy of this rule to students upon request.

3.2 The completed forms shall be forwarded to the Head of College for approval.

3.3 Upon approval the Executive Assistant shall provide students with a parking permit and a photocopy of their permission forms and signed agreement.

3.4 The original signed forms shall be retained in the student's file.

3.5 The Executive Assistant shall maintain a list of all students with permission to drive onto campus including a description of their car, its licence plate number and the passengers they are authorised to transport. The Executive Assistant shall distribute this list to the following:

- The Head of Senior School
- The Director of Boarding
- The Chair of the OH&S Committee
- The Bookshop
- The staff noticeboard in the Common Room

Agreement

I, _____ have read and understood the Rule on Student Drivers and agree to abide by the regulations and conditions outlined.

I understand that failure to comply with the regulations and conditions may lead to temporary or permanent suspension of the privilege to drive onto school campus at the discretion of the Head of College.

Signed: _____

Date: _____

Date _____

I give my son/daughter _____ (Name) permission to carry as passenger/s, in a vehicle which he/she is driving, the following day student/s:

Parent Name _____ Signature _____

(To be completed by each passenger's parent and submitted with Driver's Permit for Head of College's signature)

Date _____

I give my son/daughter _____ (Name)

permission to travel as a passenger in a car driven by:

_____ (Name)

Parent Name _____ Signature _____