



A Presbyterian Co-educational Day and Boarding College
Pre-Kindergarten to Year 12

Boarding Residential Staff

Scots All Saints College is a Presbyterian co-educational day and boarding school providing a quality education in a secure and supportive Christian environment. This is a rewarding opportunity to be part of a dynamic team having a positive influence on the lives of boarding boys and girls.

Residential House Mother Managers

PAYMENT PROVIDED

We are seeking Residential House Mother Managers to join a motivated and committed team to care for boarding students, both boys and girls, from Years 7 to 12. This position is not live-in, you will supervise students, ensuring they are ready to attend classes, greet them on their return and co-ordinate after-school activities. To commence as soon as possible, you will need to be available to work Monday to Friday 7:00am – 9:00am and 3.00pm – 5.00pm during term time.

The role requires:

- Experience or demonstrated interest with boarding
- Appreciation and understanding of what is important in a successful boarding environment for boys and girls
- Ability to relate well to adolescents, staff and parents
- Self-motivation, flexibility, initiative and resourcefulness
- Strong organisational and communication skills
- Support for the ethos of the Presbyterian Church
- An understanding of the issues and strategies around the Positive Education of young people
- A current First Aid Certificate

Applications from people with either educational, nursing or childcare experience and/or qualifications is encouraged.

As you will be working on a school campus, a Working With Children Clearance is required as a condition of employment.

Residential Assistants

ACCOMMODATION AND PAYMENT PROVIDED

We are seeking Residential Assistants to join a motivated and committed team to care for boarding students, both boys and girls, from Years 7 to 12. Responsibilities will include:

- Caring for and supervising boarding students.

- Attending weekly staff meetings.
- Participating in the co-curricular program of the House.
- Implementing all house regulations and procedures.
- Maintaining effective and mandated communication with the Head of House, staff and students at all times.
- Playing an important part in the overall pastoral program of the House.
- Supporting the school's Christian ethos.
- Completing a minimum of 3 boarding house duties per week, including on weekends.
- Completing the Duty of Care book within the first 6 months from appointment.
- A current First Aid Certificate

REMUNERATION PACKAGE – BOARD, MEALS AND SALARY

You will be provided with accommodation for 52 weeks of the year, meals during term time and access to the college facilities when available. Your accommodation should be likened to rental accommodation where the same rules apply. You will also receive payment during term time for the completion of a full set of supervision duties.

As you will be working and living on a school campus, a Working With Children Clearance is required as a condition of employment.

More information and applications to:

Ms Tracey Leaf

Head of Senior Campus

0438 912 766

Applications should include CV, names and telephone numbers of three referees.

Applications should be sent by email to tleaf@scots.nsw.edu.au

Further details for both positions are available at

www.scots.nsw.edu.au/about/positions-vacant or www.saints.nsw.edu.au/employment

Applications close: 4pm, Monday, 4 February 2019.